

<b>Universal Mobile</b>
<b>HIRE REQUEST FORM</b>

<b>Department</b>	Isabelle Bertrand's team
<b>Function</b>	Account Manager, Global Coordinator, Project Manager
<b>Age / status</b>	Age no specific but NOT FRENCH
<b>Start Date</b>	01/10/2005

CDI/ Permanent	<input type="checkbox"/>	CDD/ Temporary	<input type="checkbox"/>	Training period	<input checked="" type="checkbox"/>	Contract/ Temporary	<input type="checkbox"/>
<b>Duration</b>	6 mois	<b>Start date</b>	01/10/2004	<b>Finish Date</b>	15/07/2005		

<b>Mission</b>	Account Manager, Global Accounts Operational Coordinator, Project Manager
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**JOB DESCRIPTION**

**Account Manager:** Strong link with the account activity: exports, productions, launches, marketing operations  
**Reporting to VP Marketing & Sales:** operational and commercial activity follow-up (all countries): collaboration with internal account managers and country managers, coordination with client account managers at global level. Monthly results analysis and reporting to VP Marketing & Sales. Follow-up on results reporting and service payment by client. Participation in and / or coordination of commercial proposals / service launch / marketing projects ... involving all internal teams at HQ and UMI (management and operational), client and third party  
**Business development and Sales support:** Market product / service benchmark and pricing research for global / specific markets. Construction and animation of the commercial database / intranet

**TRAINING**

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**EXPERIENCES / KNOW-HOW**

Telecommunications, music and mobile market knowledge  
 Project management skills  
 Statistics skills  
 Coordination skills in international/intercultural context: internal (all teams) and external publics (clients, ...)  
 Powerpoint/ excell

**LANGUAGES AND LEVEL**

Fluent english, oral, writing

**PROFILE, PERSONALITY AND OTHERS CHARACTERISTICS**

Reactivity & practical problem solving skills  
 Operational efficiency: organization, deadlines, rushes, proactivity...  
 Adaptation and open-minded  
 Dealing with flexible calls, world time zones, deadlines

**STATUS**

MANAGER	<input type="checkbox"/>
EMPLOYEE	<input type="checkbox"/>

QUALIFICATION :	Degree or higher
MONTHLY GROSS SALARY :	??
MISCELLANEOUS :	

**APPROVAL**

REQUESTOR (IB)	FC (Budget approval)	CFO	CEO